



भारत सरकार **GOVERNMENT OF INDIA**  
रेल मंत्रालय **MINISTRY OF RAILWAYS**  
(रेलवे बोर्ड **RAILWAY BOARD**)

**Commercial Circular No. 16 of 2022**

No.TC II/2910/2021/AC EMU-Part 3(3383324)

New Delhi, dated 22.08.2022

The Principal Chief Commercial Managers,  
All Zonal Railways

Sub: Issue of quarterly (QST), half-yearly (HST) and yearly season tickets (YST) in AC EMU/DEMU/MEMU.

- Ref : 1. Commercial Circular no. 02 of 2013 dated 04.01.2013.  
2. Commercial Circular no. 85 of 2017 dated 22.12.2017.  
3. Commercial Circular no. 06 of 2018 dated 19.01.2018.  
4. Commercial Circular no. 27 of 2019 dated 30.05.2019.  
5. Commercial Circular no. 05 of 2022 dated 02.03.2022.

In continuation to Commercial Circular no. 05 of 2022 dated 02.03.2022, Ministry of Railways further desire that First class quarterly, half-yearly and yearly season ticket holders shall be allowed to be converted in AC season ticket pass for travel in AC EMU services as per following terms and conditions:

(i). In order to facilitate First class quarterly, half-yearly and yearly season ticket holders to travel in AC EMU, the difference of fare between first class quarterly, half-yearly and yearly season tickets and AC quarterly, half-yearly and yearly season tickets shall be collected for the entire period (for quarterly: 3 months, for half yearly six months and for yearly 12 months) irrespective of the days left in First class QST, HST and YST and validity of the same shall be as per the validity of First class QST, HST and YST only.

(ii). This facility shall be extended through booking counters i.e. UTS for which CRIS will make necessary changes.

(iii). MUTP charges etc if applicable and collected at the time of booking of first class season tickets at the time of issuance of First class QST, HST & YST in that case such charges shall not be again.

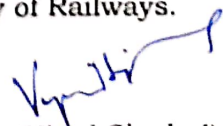
(iv) GST at the applicable rate shall also be collected on difference of fare collected.

2. CRIS is requested to make necessary changes in the software.

3. The receipt of this letter may be acknowledged. Also please check these instructions on the Indian Railways website - [www.indianrailways.gov.in](http://www.indianrailways.gov.in) under the head commercial circulars.

4. This disposes off CR's reference no. C/RC/AC EMU/Fare Structure dated 23.05.2022.

5. This issues with the concurrence of Finance Directorate of Ministry of Railways.

  
(Vipul Singhal)  
Director Passenger Marketing  
Railway Board

2/-

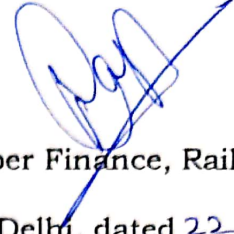


No.TC II/2910/2021/AC EMU-Part 3 (3383324)

New Delhi, dated 22.08.2022

Copy to:-

1. DAI (Railways), New Delhi.
2. Principal Financial Advisors, All Indian Railways.
3. Principal Directors of Audit, All Indian Railways.



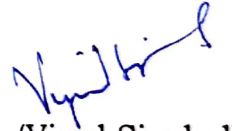
for Member Finance, Railway Board

No.TC II/2910/2021/AC EMU-Part 3 (3383324)

New Delhi, dated 22.08.2022

Copy forwarded for information & necessary action to:

1. CRB & CEO, M(O&BD), Memembr Finance Railway Board.
2. PS/MR, PS/MoSR (D), PS/MOSR(J) for information to MR, MoSR (D) and MOSR(J).
3. ADV/MR, OSD/MR, OSD/Co-ordination/MR & Addl. PS/MR for information
4. PED(Vig), PED(A), EDTC(R), EDIP of Railway Board.
5. MD, Centre for Railway Information System (CRIS), Chanakyapuri, near National Rail Museum, New Delhi for necessary Software changes.
6. MD, IRCTC, 11<sup>th</sup> Floor, Statesmans House, B-148, Barakhambha Road, New Delhi- 110 001.
7. Managing Director, Konkan Railway Corporation Ltd., Belapur Bhavan, Plot No. 6, Sector 11, CBD Belapur, Navi Mumbai- 400 014.
8. Northern Railway, New Delhi for issue of necessary correction slips to Coaching Tariff.



(Vipul Singhal)

Director Passenger Marketing  
Railway Board