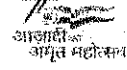


GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)



No. 2024/TG-I/20/P/Reservation charts

New Delhi, dated 20.12.2024

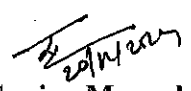
**Principal Chief Commercial
Managers,
All Zonal Railways.**

Sub: Timings for preparation of second reservation charts.

At present, first reservation charts are prepared 4 hours before scheduled departure of train if not already prepared by Zonal Railways. Second reservation charts are prepared between 30 minutes and 5 minutes before departure of train. In case Zonal Railways do not prepare second reservation charts up to 5 minutes before departure of train, system automatically finalises these charts.

2. Informal references have been received from field level wherein suggestion has been received to increase this cut-off limit of 5 minutes for preparation of second reservation charts to 10/15 minutes i.e. the system should automatically prepare second reservation charts in case the same are not prepared 10/15 minutes before departure of train. The rationale being that second reservation charts would be available for download in HHT to Ticket checking staff in time before the departure of the train.

3. Zonal Railways are requested to examine this suggestion and offer their comments by 02.01.2025 to enable final decision being taken in the matter.


(Sanjay Manocha)

Director Passenger Marketing-II

Ph. No.:011-23047367

Email id: manocha.421sanjay@gov.in

4th Floor, Room No: 415-A

Railway Board