GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
(RAILWAY BOARD) (रेलवे बोर्ड)

No. 2025/Catering/600/06 (e-3502665) New Delhi, dated as signed

The General Managers,
All Zonal Railways

The Managing Director,
Centre for Railway Information Systems (CRIS)
Chanakyapuri, New Delhi – 110021

(Commercial Circular No. 14/2026)

Sub: e-Auction of General Minor Units at A1, A, B & C Category Stations & Milks stalls at all categories of stations (Amendment to Catering Policy 2017).

Ref: (i) Board's letter no. 2019/ACII/9/13/e 3318722 dated 02.04.2025
(ii) CC No. 20 of 2017 (Catering Policy 2017)
(iii) FMC No. 11 of 2022
(iv) FMC No. 03 of 2025

This is in reference to Board's letter dated 02.04.2025 (Ref-i), vide which it was advised that all commercial contracts are to be awarded only through e-Auction. The existing provisions regarding allotment of minor static catering units in Catering Policy 2017 have been reviewed and the following is advised:

(1) Para 8.2 of Catering Policy 2017 is revised as under:

> Allotment of milk stalls at all categories of stations shall be done under the extant e-Auction policy in vogue from time to time. Eligibility criteria for milk stalls shall be as per enclosed Annexure to this circular. Special Conditions of Contract for milk stalls shall be formulated by Zonal Railways as per the extant Standard Bid Document for Milk Stalls, issued vide Board's letter no. 2017/TG-III/600/09/Pt.5 dated 28.05.2018, with amendments, if any. Tenure, fixation of license fee and ceiling shall be governed by Para 11, 12 and 13 respectively of Catering Policy 2017.

(2) Para 9.3 of Catering Policy 2017 is revised as under:

> Zonal Railways shall have an effective and transparent contract awarding system for all minor static catering units at all stations. Allotments of all static catering units at all category of stations shall be done through the extant e-Auction policy in vogue from time to time.

(2) Para 9.3.1 of Catering Policy 2017 is revised as under:

Eligibility criteria for allotment of General Minor Units (GMUs) at A1, A, B and C Category Stations shall be as per enclosed Annexure to this circular. Zonal Railways shall formulate Special Conditions of Contract as per the extant Standard Bid Document for GMUs issued vide Board's letter no. 2017/TG-III/600/09/Pt.I dated 10.01.2018, with amendments, if any.

(3) Existing Para 9.3.2, Para 9.3.3, Para 9.3.4 & Para 9.4 of Catering Policy 2017 stand deleted.

(4) Para 9.4 is replaced by a new Para as under:

9.4 Earnest Money Deposit (EMD) & Security Deposit (SD):

9.4.1 EMD will be equal to 10% of the annual bid value.

9.4.2 Security Deposit shall be an amount equal to 10% (ten percent) of the Total License Fee (as per accepted rate) for the entire duration of the contract. EMD of the successful bidder shall accordingly be adjusted against the SD. The remaining amount of SD shall be deposited online within two weeks from the end of e-Auction.

(5) Para 9.4.1, Para 9.4.2 & Para 9.4.3 of Catering Policy 2017 are retained by renumbering these para as Para 9.5, Para 9.6 & Para 9.7 respectively.

(6) CRIS will make suitable modifications in the e-Auction module accordingly.

(7) The above instructions shall be applicable from the date of issue of this circular.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

Digitally signed by
Chandra Shekhar Verma
Date: 03-09-2026
15:11:44

Encl: Annexure

(C. S. Verma)
Dy Director-II/Catering
Railway Board

No. 2025/Catering/600/06(e-3502665) New Delhi, dated as signed

Copy to:

(i) PFAs/All Indian Railways for information and necessary action.
(ii) Director General of Audit, All Indian Railways for information.

Digitally signed by
Naresh Chand Jain
Date: 03-09-2026
16:32:06

For Member Finance/Railway Board

Copy to:
(i) PCCMs/ All Zonal Railways for information and necessary action.
(ii) ED/PM, EDF(C&PPP), ED/IP.
(iii) PSO to CRB& CEO for kind information of CRB& CEO.
(iv) PSO to MO&BD for kind information of MO&BD.

Annexure

Eligibility Criteria for General Minor Units (GMU) at A1, A, B & C category stations shall be as under:

i). Legal Status of the Bidder : The Bidder should be either an individual or sole-proprietor firm or a Company incorporated under the Companies Act, 2013 or a Partnership Firm registered under the Partnership Act, 1932. The bidder shall furnish a self-attested copy of Government approved Identity Proof, such as Aadhaar Card.

Duly notarized Partnership Deed/Certificate of Incorporation/registration certificate should be uploaded.

ii). Experience of Catering Business : The Bidder should have a minimum of three (3) years of catering business experience. The Bidder shall submit a copy of Articles of Association / Partnership Deed / document where catering / hospitality / food and beverage is covered under the Main Objects clause of the agreement.

The bidder shall be required to upload the certificate/letter of experience/allotment from concerned agencies for the last three years to be appropriately verified by Railways.

iii) Minimum Annual Turnover : As per para 1 of FM Circular 11 of 2022 (e-Auction Policy) i.e. as under:
1. Eligibility

1.1 The minimum annual financial turnover, in 'any one' of the just preceding three financial years, of the entity, for participation in the e-Auction, shall be as below:

Estimated annual Revenue, excluding taxes, duties and other charges -	Minimum Annual Financial Turnover required
Up to Rs. 40 Lacs	Nil
Above Rs. 40 lacs and up to Rs. 1 Crore	Rs.20 lacs
Above Rs. 1 Crore	Rs.50 lacs

1.2 The entity shall be required to upload the Audited Balance Sheets and P&L Account Statements of the last three Financial Years in their profile in IREPS before the start of bidding in the auction in which they want to participate. Railways shall verify the Audited Balance Sheet and

P&L Account Statement uploaded in the profile in IREPS of the successful contractors anytime after acceptance of the bid or during the currency of contract, and if the information about the Financial Eligibility is found to be false/ misleading, or the documents uploaded by the firm are found to be false/ invalid, then the allotment of lot shall be cancelled or, if the contract has been issued, the same shall be terminated forfeiting the EMD/ Security Deposit without any further notice.

1.3 If the Audited Balance Sheet and/or P&L Account Statement of all of the three preceding Financial Year(s) are not available, then the documents of the years (out of the three preceding years) for which the same are available shall be uploaded, and the same will be taken into consideration for judging the eligibility of the bidder.

1.4 If the turnover details are not entered by a registered entity in its IREPS profile, the system will not allow the entity to participate in auctions for lots for which the minimum turnover required is greater than zero.

iv). Annual Net Worth (Net Worth at the end of the year = Total Asset - Total liability) : The bidder must have minimum Annual Net Worth of Rs.4.5 lakh in the preceding three financial years.

v). Additional Mandatory Requirements :

(a) All additional mandatory requirements such as GSTIN Registration, FSSAI certificate, PAN have to be fulfilled by the bidder.

(b) Bidder is required to upload a solvency certificate.

Formats of certificates should be as per Standard Bid Document for General Minor Units (GMUs) at A1, A, B and C Category Stations issued vide Board’s letter no. 2017/TG-III/600/09/Pt.I dated 10.01.2018

Eligibility Criteria for Milk Stalls at all category stations shall be as under:

i) Legal status of the bidder : The bidder should be either Apex dairy Co-Operative Societies approved by Government, or Dairy Co-Operative Federations/Members of National Co-Operative Dairy Federation of India Limited (NCDFI) and / or developed under the aegis of Operation Flood programme, or Bodies/Agencies registered/certified by FSSAI for sale of milk and milk products.

ii) Experience in the Business of milk and milk products : Minimum three years of experience in sale of milk and milk products to be supported by turnover (Income Tax Return/Bank Statement) in that business for the last three years duly certified by Chartered Accountant.

The Bidder shall submit a copy of Articles of Association / Partnership Deed where catering / hospitality / food and beverage is covered under the Main Objects clause of the agreement

iii) Bidder is required to upload a solvency certificate.

iv) Additional Mandatory Requirements All additional mandatory requirements such as GSTIN Registration, FSSAI certificate, PAN have to be fulfilled by the licensee.

Formats of certificates should be as per Standard Bid Document for Milk Stalls issued vide Board’s letter no. 2017/TG-III/600/09/Pt.5 dated 28.05.2018.

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